



COMPLAINT OR FEEDBACK SUBMISSION FORM

Name:

Entity:

Date:

Complaint or Feedback:

Solution / Information Desired:

** All the information received is considered confidential in nature. This means that the information will only be shared with a limited number of people on a strictly need to know basis. SPEAR management will carry out the investigation and take the necessary action.*

Please note that SPEAR will protect any person that raises a complaint or grievance. Any form of retaliation, victimization or threats will not be tolerated and will be treated as a very serious disciplinary matter that could result in termination.